

April 20, 2017

Dear Candidate for Graduation:

Louisiana Delta Community College (LDCC) is pleased to inform you that the 2016-2017 Commencement Exercise will be held on Saturday, May 20, 2017, at 2:00 PM at the Fant-Ewing Coliseum on the University of Louisiana-Monroe Campus. It is your responsibility to verify, prior to the graduation ceremony, that you have no outstanding debt to Delta Community College. Students with outstanding debt will not be able to receive an official transcript nor will their diploma be released until their debt has been cleared.

If you have not already completed your Application for Graduation, this form must be submitted by Friday, May 5, 2017. The application is available at your home campus. Go by either Student Services on the satellite campuses or the Knight Center on the Monroe campus to complete the application.

Students interested in ordering Graduation Announcements should contact Cooley Printers, 1100 Stubbs Avenue, Suite A, Monroe, Louisiana (318-325-7541). You may purchase your cap and gown from either the Monroe or West Monroe campus bookstores; for all other campuses, order forms for caps and gowns are available at the campus Student Services Offices. If you borrow a cap and gown, it is your responsibility to purchase a tassel from the bookstore since they will not be provided at the ceremony. Printable order forms are available on the LA Delta website: Cap and gown;

<http://www.ladelta.edu/Cap%20and%20Gown%20Order%20Form%202017.pdf>; Announcements

<http://www.ladelta.edu/Students/Resources/Graduation%20Flyers%20LA%20Delta%20College%202017.pdf>.

Rehearsal is scheduled for Saturday, May 20th at 10:00 AM at the Fant-Ewing Coliseum. At rehearsal you will be required to complete the Academic Graduation Survey. In addition, LA Delta Career Services needs to know what your plans are after graduation. Please take a few minutes to complete the online survey to update your contact information and to tell us about your current career situation (employed, 4 year school, job searching, etc.). Here is the link: <http://www.surveymonkey.com/s/NWZP5FJ>.

For the ceremony, graduates should arrive Saturday afternoon between 1:00-1:30 PM dressed in cap and gown. No embellishing or adorning to caps or gowns will be allowed. Only academic pieces such as honor cords (which will be distributed at rehearsal) or National Technical Honor Society academic pins will be permitted. Graduates should dress appropriately for this event. It is recommended that you wear black slacks, skirt or dress to coordinate with the black gown. Men should wear white collared shirts with a burgundy or black tie. Appropriate footwear is required; please do not wear flip flops, sandals, tennis shoes, or any other overtly casual footwear.

All graduates who have met their degree requirements are required to participate in the rehearsal and commencement activities as a condition of earning their respective degree/diploma/certificate. If you do not participate in rehearsal (without prior approval of non-attendance), you will not be allowed to participate in the commencement ceremony. Rehearsal is required if you plan to participate in commencement. You will be receiving notification of commencement on your phone app and/or through your email account. Please respond to this notification. If you do not respond you will be called. We MUST know your updated mailing address as well as your intention to walk at graduation. The mailing address is very important as we will be mailing your diploma to you. If you do not receive any of the above notifications about the rehearsal or commencement ceremony, please notify us in writing to [pwarren@ladelta.edu](mailto:pwarren@ladelta.edu), by May 1.

If you have any additional questions regarding graduation, please feel free to contact the Enrollment Services Office at 345-9131, or email Patricia Warren at [pwarren@ladelta.edu](mailto:pwarren@ladelta.edu).

Sincerely,

Kathy Gardner  
Director of Admissions and Outreach  
Commencement Committee Chair