

PROCEDURE MANUAL

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		Last Revision Date: 12/14	
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Section		Subject	Title Admissions

As a member of the Louisiana Technical and Community System, and in compliance with the admission policy established by the Louisiana Legislature and approved by the Board of Regents, Louisiana Delta Community College has an open admissions policy. Anyone with a high school diploma from a state approved high school, state approved home school, or a GED/HiSET (General Education Equivalency Diploma) is eligible for admission.

All eligible persons are assured equal opportunity for admission without regard to race, color, religion, gender, national origin, age, political belief, sexual orientation, or disability in the admission to participation in, or employment of any of its programs or activities. Certain programs within the college may require additional admission standards in order to achieve program or industry accreditation standards.

The College reserves the right to deny admission in cases which would be detrimental to the student or would interfere with the capacity of other students to benefit from the educational experience.

Students seeking admissions to Delta must submit and complete the following documents and requirements:

- Completed Application for Admission
- Non-refundable Application Fee
- Legal ID either Driver's License or State issued ID.
- Official High School Transcript or GED/HiSET scores
- Official ACT scores or COMPASS Placement Survey results that are three or less years old from time of registration
- Official Transcripts from all post-secondary schools attended
- Proof of Immunization Compliance
- Proof of Registration with Selective Service for those students required to register

Admissions without High School Diploma or Equivalency

Students who have not earned a High School Diploma or equivalent may still be admitted to the College. If the student can demonstrate prior attendance at another postsecondary

institution by official transcripts, then the high school credentials are not required. Applicants who do not meet the requirements of having a high school diploma, high school equivalency or postsecondary transcripts may be admitted as a Non-Degree seeking student. Official ACT or Compass Placement Survey results are not required unless test scores are needed for placement purposes.

High School Dual Enrollment Requirements Program

A currently-enrolled high school student who meets certain requirements may enroll in college-level courses prior to high school graduation by participating in the High School Dual Enrollment Program. Students must be at least 16 years of age and must be classified as a Junior or Senior; exceptions to this may be reviewed by the College. In addition, certain programs, in particular health care professions and industrial technology areas, may be subject to stricter age requirements due to safety and/or regulatory considerations. For all students under 18 years of age, parental consent is required.

Students who earn ACT scores of at least 18 in English, 19 in Math, and 18 Composite (or PLAN or SAT equivalent) are eligible for enrollment in all General Education courses transferrable to a four-year institution. Students with an overall high school GPA of 2.5 or greater, Math ACT of 16 or greater and English ACT of 14 or greater are also eligible for General Education courses. However, the student will be placed in MATH 099 if the Math ACT score is between 16 and 18; similarly, the student will be placed in ENGL 099 if the English ACT score is between 14 and 17. The ACT/GPA requirements listed apply to courses for an academic pathway.

The minimum requirements for the technical career pathway are a GPA of 1.75 or ACT of 13 in Math, English, and Reading and currently enrolled in high school Math and English classes.

International Students

Louisiana Delta Community College has not yet petitioned the United States Department of Justice, Immigration and Naturalization Service for approval of the school for attendance by non-immigrant students, and cannot issue the immigration form I-20.

Admissions Status

The applicant who meets the admission requirements and has submitted all required documents is fully admitted to the College.

Provisional Admission

The applicant who meets the admission requirements based on unofficial transcripts, or who is currently enrolled at another institution at the time admission is determined, may be admitted provisionally. Official and complete transcripts must be received within 30

days of the official first day of class. **Failure to provide all required documents may result in dismissal. Also, financial aid will not be disbursed to students not meeting all of the above requirements.** Once all final transcripts and any other missing documents have been received a final admission decision will be made.

Admission on Probation

The following applicants, if admitted to Delta, will be admitted on probation:

- 1) The re-entry applicant who was last enrolled at Delta on probation or suspension status.
- 2) The transfer applicant who is eligible to re-enter the previous college and was on academic probation at that college;
- 3) The transfer applicant who is eligible to re-enter the previous college and was not placed on academic probation if the grades earned at the previous college were such that the student would have been placed on probation if the grades had been earned at Delta;
- 4) The transfer student who last was enrolled at another institution on suspension status. This student must have permission from both institutions to be allowed to enroll at Delta.

Transfer Student Admission and Placement

Students who have attended another college/university prior to applying for admission to Louisiana Delta Community College must provide official college transcripts from all previously attended institutions. Transfer applicants must have earned 12 or more hours of transferrable college level credit (C or higher grade), to be admitted on the basis of transfer credit. Additionally, transfer students may be required to provide Official ACT scores or take the COMPASS Placement Survey to determine if developmental course work will be required as a prerequisite to English 101, Math 110 (College Algebra) or 200 level courses.

For transfer students to be eligible for ENGL 101 they must have:

Scored an 18+ in English on the ACT or,
Scored at least a 69 on the COMPASS Writing Assessment or,
Successfully completed ENGL 099 (or its equivalent) or,
Students who have attempted ENGL 101 at an accredited institution may be required to provide ACT or COMPASS scores to support placement in this class.

For transfer students to be eligible for College Algebra they must have:

Scored an 18+ in Math on the ACT or,

Scored at least a 31 on the Algebra section of the COMPASS or,
Successfully completed MATH 099 (or its equivalent).

Students who have attempted college level math at an accredited institution may be required to provide ACT or COMPASS scores to support this placement

For transfer students to be eligible to enroll in 200 level courses they must have approval from their academic advisor. Suggested guidelines are as follows:

Scored an 18+ in Reading on the ACT or,
Scored at least a 81 on the COMPASS Reading Assessment or,
Successfully completion or READ 099 (or its equivalent) or,
Successfully completed minimum of 12 hours of college level course work including at least two 200 level courses

No student will be allowed to take more than 25 total semester hours or 200-level course work until all developmental course requirements have been completed.

Transfer students may be admitted in good standing or on probation based on the number of hour's attempted, quality points and cumulative grade point average.

Returning Student

An applicant who previously attended Delta, but whose enrollment was interrupted for a minimum of one fall or spring semester must apply for readmission and will be classified as a returning student. A returning student will be admitted according to their academic standing at the last attended institution. If last enrolled in good standing they will be granted full admission; if last enrolled and placed on probation, they will be admitted on probation; if last enrolled and placed on suspension at Delta then the student would serve their previously determined suspension requirements. If the student attended and was suspended from another institution, this student must have permission from both institutions to be allowed to enroll at Delta.

Students who have attended another college or university since they were last enrolled at Delta must have an official transcript from that institution sent to Delta. Consideration of grades earned at that institution may impact academic standing.