



VA ENROLLMENT CERTIFICATION FORM

Dear Veteran Student:

Please present this form to your advisor when registering for classes. References to “Student/Veteran” on this form refers to students receiving Veteran Educational Benefits.

THIS IS TO CERTIFY THAT _____
(NAME OF STUDENT/VETERAN) (SSN #)

IS CURRENTLY ENROLLED IN THE _____ 20____ IN THE FOLLOWING PROGRAM:
(SEMESTER)

(DEGREE)

Please indicate if courses below are (1) additional subjects required to overcome a grade–point deficiency for a degree program, (2) repeated courses for which credits has been previously granted, or (3) deficiency courses needed to complete final admission into degree program.

COMMENTS: _____

| * COURSE NAME AND NUMBER | SEQUENCE NO. | SEMESTER HRS. |
|--------------------------|--------------|---------------|
| | | |
| | | |
| | | |
| | | |
| | | |

This student-veteran may take the above subjects in partial fulfillment of the authorized program of study. I am aware that I am responsible for verifying that these subjects are a requirement (or a creditable elective) of this student-veteran’s program, and that the student-veteran will receive **full** graduate credit for them.

SIGNATURE OF FACULTY ADVISER

DATE: _____

I verify that this information is correct and understand that educational pay benefits cannot be authorized until I file this form immediately after completing registration each semester or summer term.

SIGNATURE OF STUDENT/VETERAN

This file must be submitted to the Office of Enrollment Services Office immediately following completion of registration.

STEPS TO COMPLETE THIS FORM:

Please make certain that the courses listed on the front of the form is part of your program of study (major) and your faculty advisor approves them. Veterans Affairs will not pay for courses that are not part of your program of study.

1. TAKE THIS FORM TO YOUR FACULTY ADVISER.

The adviser certifies that you are taking courses, which apply, to your program of study.

2. CHECK FORM FOR ACCURACY.

Please check the form for accuracy and make any necessary changes with your adviser's help.

3. SIGN AND DATE THE FORM

Make sure you sign and date this form.

4. FILE THIS FORM WITH THE OFFICE OF ENROLLMENT SERVICES.

You must file this form with the LDCC Enrollment Services Office.

(This is your responsibility - your faculty adviser will not be held accountable for filing this form.)

NOTE: LDCC cannot certify your enrollment to the Department of Veterans Affairs Regional Office until the Enrollment Certification Form is filed with the Enrollment Services Office at the beginning of each school term. Failure to file the form promptly may result in delay and/or termination of educational benefits. Please forward this form to the office below.

Louisiana Delta Community College
Office of Enrollment Services