



OFFICE OF COUNSELING AND DISABILITY SERVICES

Testing Agreement

In order to utilize the Testing Room to receive testing accommodations, students must review and sign this form indicating consent.

Testing Room – ATC Room 137 (Monroe Campus)
Rhonda Lindsay- Testing Administrator

Email: rhondalindsay@ladelta.edu
Telephone: 318-345-9290

- Students are asked to complete the Testing Form to schedule each exam.
- The testing form can be found at: <https://campussuite3.forms-db.com/view.php?id=89083>
- Students will schedule a testing appointment at least **three (3) days** before the exam is scheduled.
- Should a student **not provide** the three (3) advance notice, the student will have to work out the testing accommodations directly with the course instructor.
- Students will keep scheduled testing appointments. If the student is more than 15 minutes late, the testing appointment may need to be rescheduled.
- Food and drinks are not allowed in the Testing Room.
- Cell phones have to be turned off and stored in the designated area. Please do not have the cell phone on your person.
- Take restroom and water breaks before starting your exam. Students are unable to leave the Testing Room, once the exam has started.
- Students should bring all necessary testing supplies including scantrons, pencils, calculators, and any other needed materials.

C O U R A G E . A T T I T U D E . K N O W L E D G E .



LOUISIANA DELTA

COMMUNITY COLLEGE

OFFICE OF COUNSELING AND DISABILITY SERVICES

- Students are responsible for maintaining the standards of academic honesty as set forth in the Student Handbook. Violations of academic integrity could result in a failing grade and/or the student being referred to the Academic Appeals Committee for further sanctions.

Student Name

Date

Telephone Number

Student ID Number

Staff Signature

C O U R A G E . A T T I T U D E . K N O W L E D G E .