



Title: Campus Closure

Document Number: ADXX

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Department: Office of the Chancellor

Purpose

Louisiana Delta Community College recognizes that adverse weather or unworkable conditions, such as lack of water or electricity, can affect College operations. While every attempt will be made to maintain normal operations and services for the benefit of students, faculty, and staff, it may occasionally be necessary to close all or specific parts of the College.

Scope

Entire College community.

Policy

The Chancellor or designee will decide when to cancel classes or close campuses, and when normal operations will resume. The college may communicate campus closures through its website, social media sites, emergency alert system, and media partners.

The College will attempt to post class cancellations by 6:00 AM for morning classes, 10:00 AM for afternoon classes and 3:00 PM for evening classes. The College will make every effort to resume classes as quickly as possible; however, safety will always be our priority.

In the event of an official campus closure, employees will not be charged annual leave.

Employees deemed essential by the College may be required to report to work.

Employees with scheduled leave will be handled on a case-by-case basis.