



Bus Pass Process for Adult Education Students

Center for Adult Development
7500 Milhaven Rd.
Monroe, La. 71203
Office Phone: 318-345-9440
Office: 245

To whom it may concern,

HiSet instructors will hold Bus Pass Tickets that they will issue to the students in need of bus transportation and are in compliance with the program regulations. The student will take the ticket to the Adult Ed. main office 254 on the second floor where Mrs. Cann will give them an official Monroe Transit System bus pass.

Adult Ed. requirements as listed below.

1. Student must attend class regularly.
2. Student must have accumulated 40 hours of HiSet instructional time.
3. Student must have taken a Post Test.

To all **Faculty** and **Staff** if you happen to come across an Adult Ed. Student who is in need of a bus pass, please direct them back to their instructor who will supply them with a Bus Pass Ticket if they are in compliance with the Adult Ed. guidelines and regulations.

Thank you for your time and patience.